



# SANTOS TOUR DOWN UNDER

13-21 JANUARY 2018  
ADELAIDE  
TOURDOWNUNDER.COM.AU

## POSITION

RECREATIONAL RIDE ASSISTANT – BUPA MINI TOUR FOR KIDS & BUPA FAMILY RIDE

## NATURE OF EMPLOYMENT

Volunteer

## POSITION REPORTS TO

Event Coordinator, Associated Events

## TASKS

- Assist with the set-up and pack up of the registration/information area
- Allocate participant wristbands or rider numbers
- Pack and distribute participant gift bags
- Answer event related questions
- Report lost children
- Ensure only registered participants enter the closed track area
- Ensure the correct participants enter the track at the starting time
- Assist with checking participants out at the end of the ride
- Close the track with barriers once event is finished

## SHIFT DATES, TIMES & LOCATIONS

Day	Event	Location	Time
Saturday 13 January	Bupa mini tour for kids registration	our Village, Victoria Square	2pm – 6:30pm
Sunday 14 January			11am – 3pm
Monday 15 January			11am - 6pm
Sunday 14 January	Bupa Family Ride	East End, Adelaide	12:30pm – 3pm
Thursday 18 January	Bupa mini tour for kids registration	Tour Village, Victoria Square	11:30am – 3:30pm 3pm – 7:30pm
Sunday 21 January	Bupa mini tour for Kids	Torrens Parade Ground, Adelaide	7am – 12pm

Volunteers are required to make their own arrangements to and from each shift

## UNIFORM/RESOURCES

Official event t-shirt, neat & tidy black or denim pants or knee length shorts/skirt and closed toed comfortable footwear. A hat and sunscreen will be provided as this position is based outdoors.

## MEAL

Water will be available at all times. Volunteers are welcome to bring a snack if they feel they will require something to eat during the shift. A light meal will be provided for any shifts that go over 5 hours.

