



SANTOS TOUR DOWN UNDER

13-21 JANUARY 2018
ADELAIDE
TOURDOWNUNDER.COM.AU

POSITION DESCRIPTION

CITY OF ADELAIDE TOUR VILLAGE GREETERS

NATURE OF EMPLOYMENT

Volunteer

POSITION REPORTS TO

Tour Village Coordinator

TASKS

- Be the first point of contact for all guests entering the Tour Village and promote the event and local knowledge
- Answer specific questions relating to the Santos Tour Down Under
- Assist with general tourism enquiries
- Distribute event programs and tourism brochures
- Showcase the characters and enthusiasm of South Australians to visitors
- General cleaning of the area
- Any other jobs as required

* Please note this position involves standing and or walking around for the majority of the shift

SHIFT DATES & TIMES

Day	Shift 1	Shift 2
Saturday 13 January	2:45pm – 9pm	N/A
Sunday 14 January	10:45am – 3pm	N/A
Monday 15 January	10:45am – 3pm	2:30pm – 6pm
Tuesday 16 and Wednesday 17 January	11:45am – 4pm	3:30pm – 7pm
Thursday 18 and Friday 19 January	11:45pm – 4:30pm	4pm – 8pm
Saturday 20 January	11:45 – 3pm	2:30pm – 6pm
Sunday 21 January	11:45 – 2:30pm	2pm – 5pm

Water will be available at all times. A light meal will be provide for all shifts **over** 5 hours. Volunteers are welcome to bring a snack if they feel they will require something additional to eat.

LOCATION/TRANSPORT

This position will be based at the Tour Village, located in Victoria Square. Volunteers are required to make own arrangements to and from each shift.

Please note there are no provisions within the tour village for private vehicles to be parked.

UNIFORM

Official event t-shirt, neat, tidy black or denim pants or knee length shorts/skirt and closed toed comfortable footwear. A hat and sunscreen will be provided as this position involves working outdoors.

