

TOUR TRANSFERS HOST POSITION DESCRIPTION

POSITION

Tour Transfers Host

NATURE OF EMPLOYMENT

Volunteer

REPORTS TO

Senior Event Coordinator, Chloe Camilleri

TASKS

- Welcome guests at CBD departure point
- Check in all passengers using the event list or scanning system
- Direct and assist passengers to board the correct bus
- Assist passengers off the bus at the race start and finish locations
- Provide clear information about re-boarding times and locations
- Help passengers re-board the bus after the race starts and finishes conclude
- Use the staff travel manual to support the driver with correct navigation between the CBD, start, and finish line locations
- Monitor timeframes to help keep the bus on schedule
- Travel with the group to provide additional support, commentary or coordination as required

SHIFT DATES AND SHIFT TIMES (APPROX.)

Santos Tour Down Under Dates: Friday 16 January – Sunday 25 January 2026

Shift Times:

Men's & Women's Race Days – All day shifts (various start times due to race start location)

*Times listed above are TBC

*Please arrive 10 minutes prior to shift starting time

*Shift finish times are dependent on travel times back from the finish location and are anticipated times only.

LOCATION & TRANSPORT

The shifts will be located at the various location's dependant on the stage location. You will need to check in at the Event Office (located Level 1 Hilton Hotel).

Please note, there are no provisions within the Tour Village for private vehicles to be parked.



Volunteers are required to make their own arrangements to and from Adelaide CBD, but transport will be provided to and from the stages.

MEALS

Water will be available at all times; please ensure you bring a reusable water bottle to refill.

A light meal will be provided if the shift is over 5 hours in duration.

Volunteers are welcome to bring snacks if they feel they require something to eat during the shift.

UNIFORM

Official event t-shirt (provided at volunteer briefing), neat and tidy black/denim pants or knee length shorts/skirt, closed toed comfortable footwear.

A hat and sunscreen will be provided should work be required to be undertaken outdoors.



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