

Santos

TOUR DOWN UNDER

ADELAIDE 17–26 JAN



ASSOCIATED EVENT INFORMATION CAPTURE (EVENTOTRON)

All associated event applications must be processed through Eventotron. When applying, you will be asked to provide detail on your event including event, venue and marketing information, plus images.

KEY DATES

- Applications open – Monday 19 August 2024

Round 1 – to be included in online launch + printed program lift out

- Applications due – Friday 4 October 2024
- Acceptance advised – Wednesday 9 October 2024

Round 2 – to be included printed program lift out

- Applications due – Friday 1 November 2024
- Acceptance advised – Wednesday 6 November 2024

HOW TO APPLY:

1. Visit <https://www.eventotron.com/>
2. Click Login / Sign up
If you have previously registered an event with Eventotron, please use your existing login details.
3. Click on Festivals & Seasons and search for Santos Tour Down Under 2025
4. Click 'apply'

Work your way through the application by completing Steps 1-6.

INSURANCE

All events, activities, entertainment, volunteers, staff, etc. must be covered by the organiser's insurance and public liability. Events South Australia will not be liable.

DETAILED INSTRUCTIONS ON HOW TO COMPLETE STEP 4: VENUE FINDER TOOL AND SESSIONS & PRICES:

If you have registered an event before you can search for your Venue in the venue search bar or alternatively click on Add My Own Venue



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Step 4: Venue Finder Tool and Session & Ticket Prices

Venue search [Choose Facilities...](#) [Go](#) [Add my own Venue](#)

Town Square [New Message](#)

Victoria Square SA 5000
Venue Capacity: 1000

Town Square RAA Rooftop [New Message](#)

Victoria Square SA 5000
Venue Capacity: 40

Click on the Interact tab

Venue Profile **Interact**

Town Square

Venue capacity: 1000

[Space type](#) [Facilities](#)

Click Join Venue and Event

Venue Profile **Interact**

Use this section to maintain a dialogue and/or express interest in working together at Tasting Australia 2022 presented by RAA Travel.

[Send Message](#) You are posting as the Season Manager of Tasting Australia 2022 presented by RAA Travel

[Join Venue and Event](#) [Archive conversation](#)

Once you see the green Saved tick in the corner, click out of the venue finder tool.

Refresh your page.



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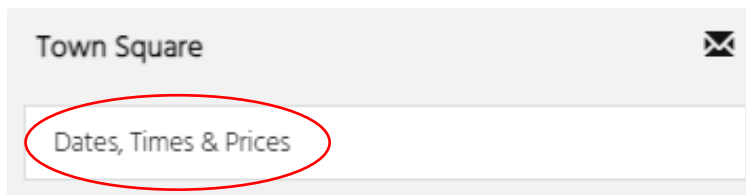
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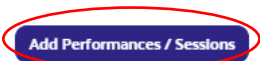
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You will now see your venue displaying on the left.

Click on Dates, Times & Prices



Click Add Performances / Sessions

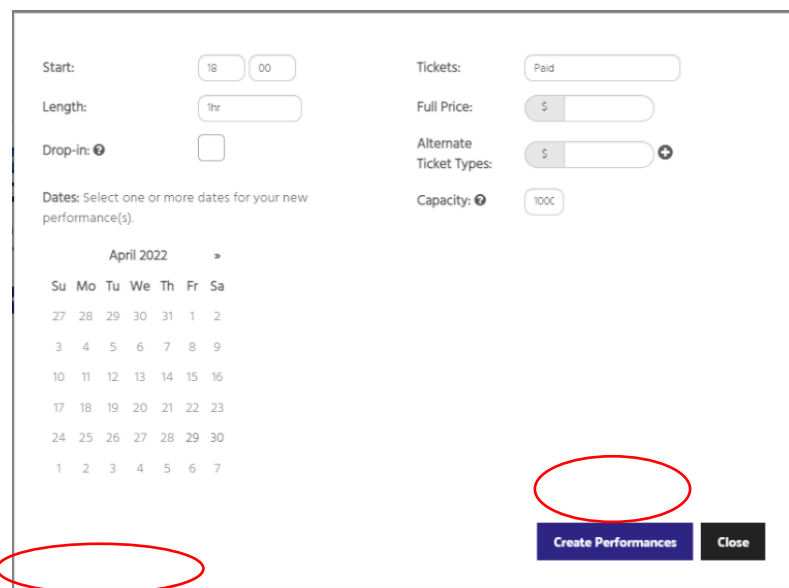


[Venue Info](#) [Move / Remove Event](#)

This event is approved to perform at this venue but no performances have been set. If the venue or festival encourages artists and producers to input their own performance times, you will see an 'Add Performances / Sessions' button above - please click it to get started.

[Step 3: Company Details](#)

Enter start time, length, date, ticket price (if applicable) and capacity. Then click create performances



Start: 18:00

Length: 1hr

Drop-in:

Dates: Select one or more dates for your new performance(s).

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Tickets: Paid

Full Price: \$

Alternate Ticket Types: \$

Capacity: 1000

[Create Performances](#) [Close](#)



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If you have additional sessions to add, click on Add Performance / Sessions

Add Performances / Sessions

Venue Info Move / Remove Event

Date	Time	Length	Price	Alternate Ticket Types
Fri 29th Apr	6:00 pm	1hr	\$50.00	

< Step 3: Company Details

Once all sessions are added you can now proceed to Step 5: Associated Event Listing.

Once your application is complete, our marketing team will use the information you provide including suggested copy to finalise copy for our website. You will receive an email prompting you to log back into Eventotron and approve the final copy prior to publishing.

PLEASE SUBMIT YOUR ASSOCIATED EVENTS AND ACTIVATIONS THROUGH OUR ASSOCIATED EVENT PLATFORM EVENTOTRON BY FRIDAY 4 OCTOBER 2024 FOR INCLUSION IN THE OFFICIAL PROGRAM (EVENTS ONLY), IN OUR SOCIAL MEDIA CAMPAIGN (EVENTS ONLY) AND ON OUR WEBSITE (ACTIVATIONS & EVENTS).

